

Indiana University-Purdue University Fort Wayne

APSAC

Administrative/Professional Staff Advisory Council

Monday, September 26, 2016, 1:00pm, Kettler Hall, HR Training Room

In attendance: Bob Brewer, Bruce Arnold, Allyson Schreiber, Shawn Peterson, Kayla Klimasko, Andrea Ogubi, Kim Myers, Steve George, Alison Rynearson.

Absent: James Velez, Dimples Smith, Cassandra Bracht, LV McAllister.

- Meeting called to Order by the Past President at 1:12p
- Approval of August minutes
 - Motioned by: Alison 2nd: Kim
- Discussion of USAP Meeting on 9/12/16
 - Meeting seemed to be faculty driven
- W.L. Report, Steve/Shawn
 - IPFW staff/faculty may still use Lynda by logging on through Purdue system (see attached file).
 - Bill Sullivan, Purdue Treasurer, shared his view of SAP and its inefficiencies. SAP is the University's Financial Reporting System. He also shared analysis of structures and possible realignment.
 - Dental insurance might switch from Delta Dental next year to Anthem.
 - Reminder – health insurance premiums will increase next year.
- Treasure's Report, Allyson
 - Below is an updated report for August 2016 as there was a .50 discrepancy and a contributor's name was changed.

OrgKey	Date	Obj Desc	Trans Desc	Credit	Balance
8007116 - APSAC Discretionary Fund				Beginning Balance	\$ 1,944.80
8007116 - APSAC Discretionary Fund	9/10/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,945.30
8007116 - APSAC Discretionary Fund	10/8/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,945.80
8007116 - APSAC Discretionary Fund	11/10/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,946.30
8007116 - APSAC Discretionary Fund	12/11/2015	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,946.80
8007116 - APSAC Discretionary Fund	2/8/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,947.30
8007116 - APSAC Discretionary Fund	3/2/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,947.80
8007116 - APSAC Discretionary Fund	3/9/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,948.30
8007116 - APSAC Discretionary Fund	4/13/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,948.80
8007116 - APSAC Discretionary Fund	5/18/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.30
8007116 - APSAC Discretionary Fund	6/16/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.80
Balance					\$ 1,949.80
51011397 2002008005 APSAC Professional Development			8/25/2016		\$851.42
\$5 donation for July					
62011804 2003006000 APSAC Dependent Scholarships			8/25/2016		\$535.85
will be awarded for Fall Term					
21010000 2002008005 APSAC General Fund			8/25/2016		\$ 1,714.48
\$52.98 in-state travel, \$1,200 budget added					
22020459 2002008005 APSAC Events			8/25/2016		\$43.58

- Below is a snapshot of the Treasurer's report for September 2016 reflecting the Summer Fest Bake Sales and a 10% reduction of the General Fund.

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8007116 - APSAC Discretionary Fund	6/16/2016	Contributions Income PEP	Employee Contribution	\$ 0.50	\$ 1,949.80
Balance					\$ 1,949.80
51011397 2002008005 APSAC Professional Development			9/26/2016		\$1,287.07
\$5 donation for Aug, \$198 bake sale proceeds, \$232.65 T-shirt sale proceeds					
62011804 2003006000 APSAC Dependent Scholarships			9/26/2016		\$535.85
will be awarded for Fall Term					
21010000 2002008005 APSAC General Fund			9/26/2016		\$ 1,542.93
\$40.56 in-state travel, \$10.99 hospitality, \$120 budget reduction of 10%					
22020459 2002008005 APSAC Events			9/26/2016		\$43.58

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- Motion to accept report: Bruce 2nd: Kayla
- Secretary's Report, Andrea
 - APSAC membership has been updated in the listserv.
 - August 25, 2016 meeting minutes sent out on 8/31/16.
- HR Updates, Dimples – no update
- APSAC Business:
 - Committee Assignments:
 - Diversity Council – Kim – No updates.
 - University Council –Bob – Discussed capital projects and enrollment being down.
 - SCOA – Kayla
 - Committee is reviewing the athletic game schedule to check for conflicts with final exams.
 - University hired Aldon & Associates to review athletics on campus. Aldon & Associates recommended it would be too expensive to move to Division II and the University should remain D1 for the next 5 years.
 - Run4Scholarships in 2015 raised \$47,000.
 - Asher Agency helped do some of the studying of rebranding. Athletics has been rebranded to Fort Wayne. This move was made in an attempt to help people outside the region recognize IPFW. Many other schools had already done this to represent their geographic area. Right now branding rights do not allow IPFW to produce and sell “Fort Wayne” merchandise.
 - 2.96 million dollars is the estimated economic impact of out-of-town teams travelling to Fort Wayne to play IPFW. The annual report with the economic impact and more is available on the athletics website.
 - URPC – Shawn
 - Bulletin boards are coming inside of doorways.
 - Discussion about 9 of the points of Action 41 recommendations.
 - Campus Traffic Appeals – Allyson – 6 appeals, all upheld.
 - University Budget- Bob – Still recruiting members for the committee.
 - Campus Calendar-LV – No update.
 - Homecoming-Andrea –
 - Discussion of daily events of Homecoming.
 - Homecoming will be February 6-11.
 - Health Fair – Bruce – Judy Tillapaugh asked for APSAC representation on this committee.

- Misc.
 - Alison Rynearson will be moving to Student Life & Leadership as the Associate Director. She will continue to run the NSE program as well as promote student leadership and student travel initiatives.
 - APSAC and CSSAC attempting to have a meeting with the Chancellor and Vice Chancellors regarding USAP. Hoping to discuss Dr. Drummond's response to USAP since that has been made public now.
- Meeting Adjourned at 1:49p
 - Motion to Adjourn: Bob 2nd: Kim

*Upcoming Events: IPFW Fall Bus Tour October 9-11, Fall Fest 2016, APSAC Professional Development opportunities 2016-17, Staff Recognition Luncheon: April 19, 2017, Homecoming February 6-11.

Next meeting: October 24, 2016, 2p-3:30p, HR Training Room